



# **FAQ**

## **PROFESSIONAL ASSESSMENT**

### **UNDER MBOT**

**Prepared by**

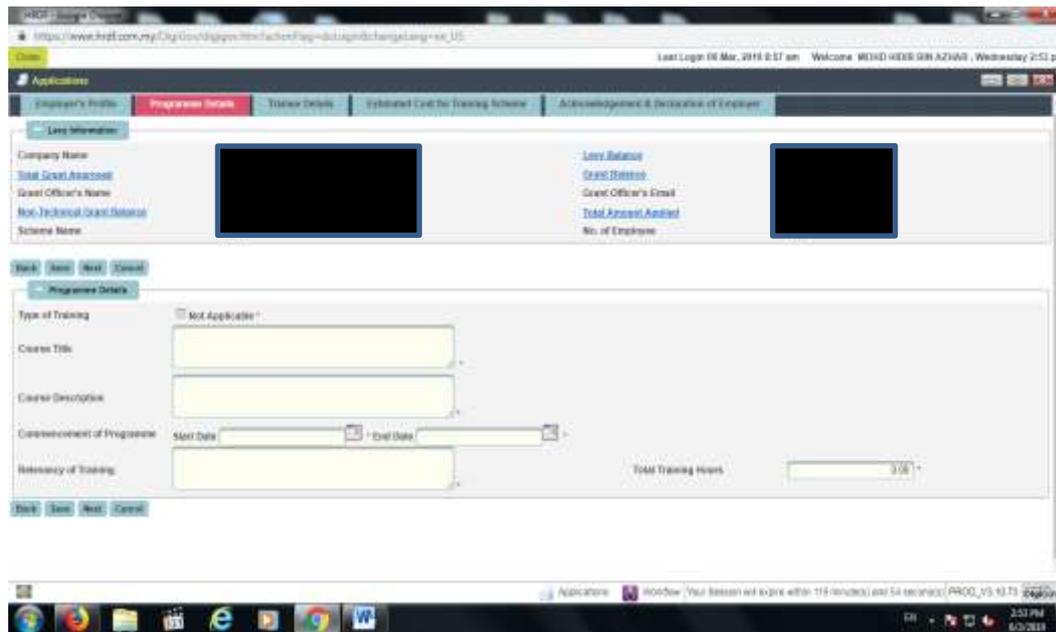
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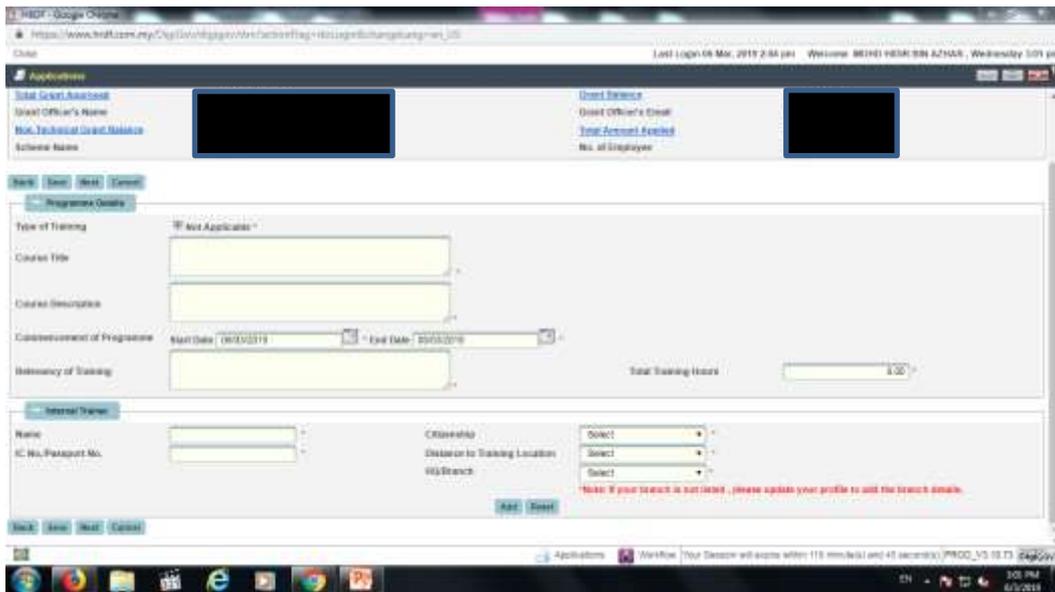
**Version : 1.0**

<p><b>1) My company is a HRDF registered Employer and I have some staff who have undergone the professional assessment under the Malaysian Board of Technologists. Is this HRDF Claimable?</b></p>
<p><b>A: YES. Professional assessment is claimable under the On-The-Job (OJT) training scheme. This has been specified in HRDF Employers' Circular 2/2018 under Para. 3, No. 5.</b></p>
<p><b>2) Is the MBOT professional assessment claimable for both Technologists and Technicians?</b></p>
<p><b>A: YES. HRDF allow MBOT professional assessment for both Technologists and Technicians to be claimable for HRDF Registered Employers.</b></p>
<p><b>3) Is the grant application procedure for this similar to the SBL procedure? Do I need to apply for a training grant prior to the professional assessment?</b></p>
<p><b>A: NO. You do not need to apply for a training grant prior to the professional assessment. The requirements for the OJT scheme are not the same as the SBL scheme.</b></p> <p><b>**Under the OJT scheme, you just need to make a claim after the professional assessment has been completed.</b></p>

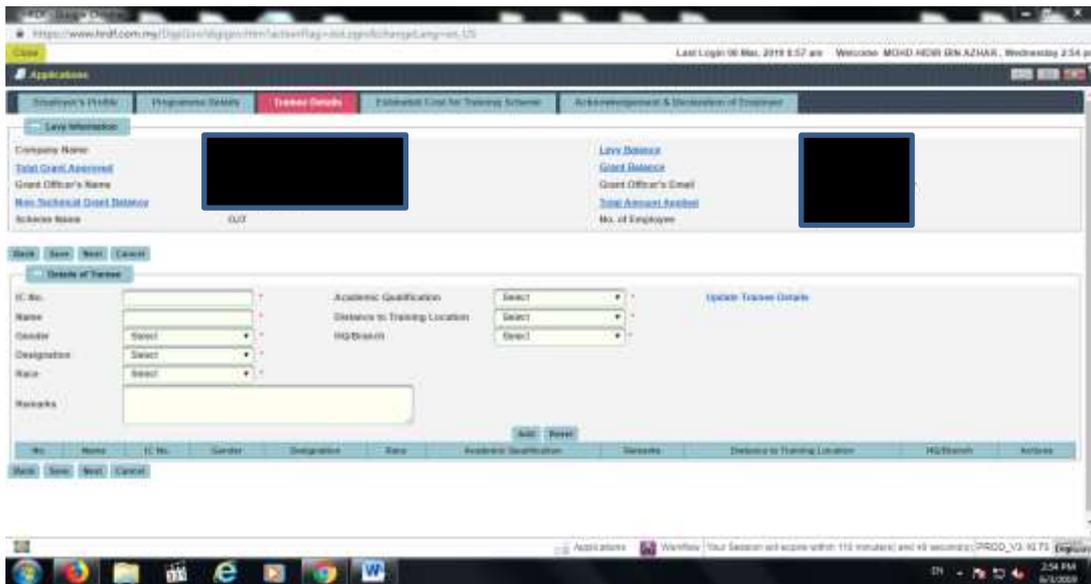
# **Online claim process for the professional assessment under the OJT scheme**



1. Under the Type of Training, please select the Not Applicable box.
2. Key in all needed information including relevancy and training hours.
3. Please indicate clearly the followings:
  - On-the-Job Training Scheme
  - Self Learning
  - Claiming for actual professional assessment and state date of the assessment done.



4. Please DO NOT key in any information regarding the internal trainer details.



5. Key in the trainee details and click add, repeat the same step if there is more than 1 trainee.
6. Please attach all needed document which includes all relevant receipts/invoices.
7. Click save.
8. Submit the application.